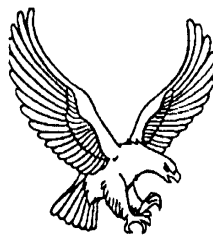


# River Valley High School

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Phone: 608-588-2554 - Fax: 608-588-2827  
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# Home of the Blackhawks

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On November 6, 2020 River Valley High School conducted a lockdown safety drill. Teachers and students were notified in advance, with extra consideration for our special needs students. Because the high school had recently transitioned to virtual education there were no students in the building when the drill took place. When students return to the high school building our staff will take time with students to identify the “safe zone” in the classroom where they cannot be seen through any corridor windows, and staff will review the school’s expectation for cell phone usage. The drill was initiated over our public address system at 3:00 p.m. as, *“This is a safety drill. Your attention please. We are in a lockdown. Teachers, lock your doors and keep students in your room until further notice. Students or staff should go into the nearest classroom or office. Ignore all alarms and bells unless advised otherwise.”* The drill was complete 5 minutes later at 3:07 p.m.

Our high school implements the Standard Response Protocol during all drills. Our students are trained to move away from sight and maintain silence. Our teachers are trained to lock their classroom door, drop in the safety pin for the door, drop their door-window curtains, turn their lights out, move away from sight, maintain silence, do not open the door, and take roll to account for all students. During the drill all doors were checked and found to be locked.

There were 44 adults present for this drill.

### Successful highlights:

Staff responded in a timely manner and the school was secure in a matter of minutes.

### Focus areas for the next drill:

Because our students are not currently in the building, due to Covid-19, there will need to be added emphasis placed on this when the students come back. Our staff know what to do, but we want our students to also feel very comfortable with the process.

### Certifications:

Our School Board will meet to discuss this drill on December 10, 2020 during our regular meeting.

Our school certifies that this drill was conducted on November 6, 2020, and this written evaluation was sent to and reviewed by the school board on December 10, 2020.

Principal Signature: \_\_\_\_\_

Superintended Signature: \_\_\_\_\_

School Board President Signature: \_\_\_\_\_